

# **Waste Haulers Licensing Program Handbook**



**Revised August 3 2018**

# WASTE HAULERS LICENSING PROGRAM HANDBOOK

## *Sub Chapter 1: General*

### §1.01 Purpose and Authority

The Central Arkansas Regional Solid Waste Management Board is required by Act 752 of 1991 to enact and enforce a licensing program for all haulers who collect or transport solid waste in the District. The purpose of these requirements is to ensure the continued health and safety of citizens residing in the District by providing for a uniformly safe method of collecting and transporting solid waste, and assisting the District in developing a data base essential for planning, evaluation, and management of solid waste within the District's geographic boundaries.

Arkansas Code Annotated §8-6-721. Licensing Haulers of Solid Waste, requires regional solid waste management districts to establish and maintain a program for licensing haulers of solid waste within their respective jurisdictions and sets minimum standards for said licenses. ADEQ Regulation #22, Section 22.203 sets certain minimum requirements for licensing of solid waste haulers. The following are the requirements for any person who hauls solid waste inside the geographical boundaries of the District.

### §1.02 Scope of the Program

1. A person, as defined in §1.02, who engages in the business of hauling solid waste must obtain a license from the Central Arkansas Regional Solid Waste Management board if:
  - a. The person collects Class I or Class IV solid waste within the District; or
  - b. The person transports Class I or Class IV solid waste for storage or disposal within the District.
2. A license may be issued to a person, partnership, corporation, association, the State of Arkansas, a political subdivision of the state, an improvement district, a sanitation authority, or another regional solid waste management district. The District may in the future engage in the hauling of solid waste within its own boundaries without licensure but will comply with all applicable standards required in this section.

For the purpose of this program, these standards will apply to solid waste haulers that collect or haul Class I or Class IV waste. A license shall not be required for an individual hauling their own household waste to a permitted facility.

3. Licenses will be issued by the District when all aspects of the application have been completed, compliance with ADEQ standards for hauling solid waste have been achieved, and all fees have been paid.
4. Local governments and solid waste districts shall be exempt from this license requirement.

## ***Subchapter 2: Requirements and Fees***

### **§2.01 Licensing Standard and Requirements**

Any person who transports solid waste, either Class I or Class IV, shall:

1. Possess the appropriate driver's license as defined by Arkansas Law; and
2. Annually register all collection vehicles within the District, providing the following information:
  - a. Name, address, social security number (or tax ID# if incorporated) and telephone number of registrant,
  - b. Make, model, year and VIN of vehicles(s),
  - c. License plate number
  - d. Description of the class and origin of the waste, size of the loads hauled and their destination; and
  - e. Financial assurance in the form of proof of vehicle liability insurance.

### **§2.02 Requirements for Maintaining Permits**

All collection and transportation vehicles must meet the conditions outlined below. Failure to comply with these conditions may result in revocation of hauler license.

1. Solid waste shall be collected and transported so as to prevent public health hazards, environmental hazards, safety hazards and nuisances.
2. Collections and transportation equipment shall be designed and constructed so as to be leak-proof. The waste shall be suitably enclosed or covered so as to prevent roadside littering, attraction of vectors or creation of other nuisances, and shall be in compliance with state law.
3. Collection and transportation vehicles shall be kept in a sanitary condition.
4. Regular collection days shall be established as appropriate. Collection shall be performed as necessary.
5. Collection and transportation of chemicals, poisons, explosives, radiological waste, and other hazardous materials shall be in accordance with the requirements of state and federal regulatory controls.
6. All solid waste collected within the district shall be transported to an approved facility licensed with ADEQ or with the state to which it is being transported.
7. All vehicles covered by these regulations must prominently display a current license registration sticker provided by the District.
8. Said waste hauler licenses shall be non-transferable and non-returnable.
9. Hauler will be required, upon reasonable notification by the District, to provide the District with records and data on the nature of waste collected or transported; or provide any other information as requested to help the Board track the composition, volume and flow of solid waste.
10. Haulers will abide by all Federal, State and Local laws and ADEQ and District regulations regarding the collection, hauling and disposal of solid waste.

### §2.03 Financial Responsibility

Any hauler applying for a license must establish and maintain financial responsibility to the Board by annually providing proof of commercial or vehicle liability insurance with minimum coverage as required by state law.

### §2.04 Fees

1. The Central Arkansas Regional Solid Waste Management Board shall assess the following annual fees for licensing the collection and transportation of solid waste in the District. Said fees shall be non-transferable and non-refundable.
  - a. **Each vehicle shall be subject to a \$50.00 annual fee.**
2. Upon payment of the fee, each vehicle registered will be provided with a license to collect and transport solid waste in the District.
3. Licenses must be renewed annually with the license year beginning January 1. If a new hauler is issued a license after January, the fees will be prorated based on the number of full months remaining in the calendar year.
4. Haulers will have 30 days to obtain a license without penalty. Failure to obtain a license by February 1<sup>st</sup> will result in doubling the fee.

**Central Arkansas Regional Solid Waste Management District  
Serving Monroe, Prairie and Lonoke Counties**

**HAULERS INFORMATION SHEET**

Date: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email \_\_\_\_\_

# of Customers as of this date: \_\_\_\_\_

# of Trucks Used to Haul Trash in this District \_\_\_\_\_

Disposal Site/s of Waste (Name of Landfill): \_\_\_\_\_

Average Daily Volume by tons or yards: \_\_\_\_\_

***Please be sure to include copy of insurance card for EACH truck being permitted.***

***Permits MUST be displayed on the drivers on the drives side of the windshield***

***Cost per truck \$50.00***

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1. MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ YR \_\_\_\_\_  
SIZE \_\_\_\_\_ PLATE NUMBER \_\_\_\_\_  
EXPIRATION DATE OF CURRENT PLATE \_\_\_\_\_  
VEHICLE IDENTIFICATION NUMBER (VIN) \_\_\_\_\_

2. MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ YR \_\_\_\_\_  
SIZE \_\_\_\_\_ PLATE NUMBER \_\_\_\_\_  
EXPIRATION DATE OF CURRENT PLATE \_\_\_\_\_  
VEHICLE IDENTIFICATION NUMBER (VIN) \_\_\_\_\_

3. MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ YR \_\_\_\_\_  
SIZE \_\_\_\_\_ PLATE NUMBER \_\_\_\_\_  
EXPIRATION DATE OF CURRENT PLATE \_\_\_\_\_  
VEHICLE IDENTIFICATION NUMBER (VIN) \_\_\_\_\_

4. MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ YR \_\_\_\_\_  
SIZE \_\_\_\_\_ PLATE NUMBER \_\_\_\_\_  
EXPIRATION DATE OF CURRENT PLATE \_\_\_\_\_  
VEHICLE IDENTIFICATION NUMBER (VIN) \_\_\_\_\_